

# Application Form for the Extend Project

Thursday 7<sup>th</sup> and Friday 8<sup>th</sup> June 2012 at Kingsdown School  
9.30am – 3.00pm

Please **PRINT** your child's name and address and other details in **BLACK INK**.

First Name:	Last Name:	Year 5 <input type="checkbox"/>	Year 6 <input type="checkbox"/>
		Your Current School:	
		Your Current Teacher	
		Are you: Male <input type="checkbox"/>	Female <input type="checkbox"/>
		Emergency Contact:	
Post Code:	Date of Birth:	Emergency Telephone Numbers:	

**Please pick your top five class choices from the enclosed leaflet and we will endeavour to organise these for you on a first come first serve basis!**

1.
2.
3.
4.
5.

### Instructions to Pupils/Parents/Carers

1. This form must be completed and returned to Kingsdown School **no later than Friday 30<sup>th</sup> March 2012**. Please note that we will be **unable** to consider late applications and they will automatically go onto a reserve list.
2. This event is in the **June school holidays**.
3. Each child will be put into classes to experience life at Kingsdown. All classes will reflect activities that they will experience at senior school.
4. We will endeavour to offer children as many of their class choices as possible however unfortunately this is not guaranteed.

### Payment

The cost of the event is £10.00 for the two days. Payment is by **ParentPay** and is **non-refundable** due to the booking of course tutors. **Please log onto the following link to pay:**

<http://www.parentpayshop.com/schools/Payments/8665407.htm>

### **Example of details to add:**

Amount to pay	£ 10.00
Invoice number or other ID	Extend Project
*It is very important that you give full details of this payment. The school office must be able to recognise what this payment is for and who has made it, or to what it is associated	Your Childs School Your Childs Year Group
Name to associate to payment if different from payer	Childs Name

### Health & Support

1. If your child has extra support at school and will require support to enable him/her to attend the Extend Project please give brief details below, please ring if you wish to discuss further 01793 827152.
2. If your child has a Health Care Plan or will need to bring medication to the Extend Project please give details below. Note that any medication, other than inhalers, must be handed to the Course Tutor and can only be administered if prior written parental consent has been given.

<b>Please detail any extra support or medical information here:</b>

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**PARENT/CARER CONTRACT**

**As parent/carer I undertake:**

1. To inform the school as soon as possible if my child is not able to attend or has to withdraw.
2. To make appropriate arrangements for my son/daughter to arrive and depart at the stated times and notify Kingsdown School of any lateness. The Extend Project will open at Kingsdown School reception at 9.30am. Please Note: We do not have the facilities to supervise your child prior to this time.
3. It is the Parents'/Carers responsibility to ensure their child understands how they are to get home. We are happy to supervise children in the reception of the school until 3.15pm.
4. To bring to the attention of the Extended Services Coordinator any additional support or medical needs in the appropriate section of the application form & confirm if this is to be administered, in writing.

**NB** The Extend Project will work with your child to enable them to gain maximum benefit from the activities offered. They will celebrate effort and achievement and provide a safe and positive learning environment. A child's inappropriate behaviour may result in them being withdrawn from their chosen activity. Children will be expected to behave well and to co-operate with the staff. The Extend Project retains the right to request that a parent collects their child and he/she may not be allowed to attend any further sessions.

**Equal Opportunities**

The Extend Project is committed to a policy of providing equal opportunities for all and to enable young people to participate as fully as possible, regardless of race, gender, disabilities, sexuality, religion or belief.

**I have read the "Parent/Carer Contract" on this form and accept it.**

**Parent/Carer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please PRINT your name:** \_\_\_\_\_

**Disclaimer - Photographs**

To give the **Extend Project** event the absolute right and permission to copyright and/or publish or use photographs of my child/children or photographs in which they may be included on their own or in a group situation or reproductions thereof in colour or otherwise for art, advertising, trade or any other lawful purpose whatsoever.

I hereby waive any right that I may have to inspect and/or approve the finished product or the advertising copy that may be used in connection with the photographs or the use to which it may be applied or demand any fee whatsoever. I agree that the Extend Project may use the photographs for any purpose with regard to advertising, publicity and media.

**I agree to my child's photograph to be used** **Parent/Carer Signature:** \_\_\_\_\_

**Checklist**

- Return this completed form to Kingsdown School keeping the information leaflet for your records.
- Please tick to confirm you have made a payment via ParentPay
- If you are unable to pay via ParentPay or would like to use Extra Space Vouchers please contact Lesley Bayliss to discuss on 01794 837152

**Confirmation of classes and placement will be sent out in May 2012**



Information on this form may be held temporarily on an electronic database. You may see this at any time by prior arrangement.