

May, 2011

**Year 10 Careers Evening: Tuesday 17th May, 2011**

Dear Parent,

I would like to invite you to a Careers Evening for year 10 students and their parents on Tuesday 17th May 2011 starting at 7.00 in the school hall. The evening is being organised in conjunction with our local Further Education Colleges, and representatives of training providers.

In the coming months, your son/daughter will be considering the options available to them when they leave school. They will need to make applications in late 2011/early 2012. As part of our ongoing Careers Guidance programme, the purpose of the evening will be to bring you up to date information about the opportunities in education, work and training available to your son/daughter when they leave school, so that you will be able to play a full part in supporting them in deciding upon which options will best suit their needs.

The format of the evening will be:

7.00 Presentations about options available to school leavers in education and training (including New College, Swindon College and Cirencester College)

7.30 Informal session with representatives from local Further Education Colleges and Training providers available to answer your questions around the hall.  
(Representatives of New College, Swindon College, Cirencester College, and Training Providers available)

**In past years, this evening has been very well attended. To enable the evening to run smoothly, we need to know the number of parents and students who will attend beforehand. Please fill in and return the form below to the school front office with an accurate indication of the number attending by Friday May 13th at the latest so we may plan accordingly.**

Yours sincerely,

C. North  
Co-ordinator for Work, Enterprise and Careers Learning

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**Careers Parents Evening: Tuesday 17th May 2011**

Name of student: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

\*I / We will be attending the Careers Evening with our son/daughter

Number attending (parent(s) and students): \_\_\_\_\_

\*I / We do not wish to attend the Careers Evening (\* please delete as appropriate)

Signed: \_\_\_\_\_ (Parent)

This slip to be returned as soon as possible and by 13<sup>th</sup> May at the latest please to the **SCHOOL FRONT OFFICE**