



Kingsdown School

www.kingsdownschool.co.uk
Innovative Education Traditional Values

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Dear Parent or Guardian

ELECTION OF PARENT GOVERNORS

I am writing to tell you that there are four vacancies for Parent Governors on the Governing Body of Kingsdown School and to invite parents, guardians or foster-parents who would like to be appointed to put their names forward.

Parent Governors are elected by and from the parents, guardians and foster parents of registered pupils at the school, for a 4 year term. Parent Governors share equally with other members of the governing body the responsibility for carrying out the governing body's legal responsibilities. The position of school governors has always been an important one that is vital to the effective running of the school and is a means of giving worthwhile service to the community.

If you wish to stand for election as a Parent Governor, it is necessary for you to be proposed by a parent, guardian or foster carer of a pupil registered at the school and to be seconded by another parent, guardian or foster carer of a pupil registered at the school. The proposer and seconder should indicate their support for you by signing the attached nomination form (Form PG2). All nominations should be returned to me via the school by **1st October**. You may also like to include some detail about yourself and why you would like to become a governor (no more than two hundred words) to support your nomination. This will be used if there is a need for an election by secret ballot. This will only take place if there are more nominations than there are vacancies.

There are some circumstances that disqualify an individual from serving as a school governor and these are listed on the back of this letter. Please ensure that you read through these. If you require any further information about the role of a governor please contact Governor Support on 463876.

Yours sincerely

Jude Carter
Clerk to the Governors



Value Added
Club



DISQUALIFICATIONS

A Governor must be aged 18 or over at the time of their election or appointment. There is no upper age limit for serving as a governor. A person cannot hold more than one governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- is detained under the Mental Health Act 1983 during his or her period of office;
- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is subject to a bankruptcy restriction order or an interim order;
- has had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for child minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Criminal Records Bureau for a criminal records certificate.

A person is also disqualified from election or appointment as a parent governor of a school if they:

- are an elected member of the Local Authority (a Councillor).
- work at the school for more than 500 hours (i.e. for more than one third of the hours of a full time equivalent) in a school year (at the time of election or appointment).

SCHOOL: Kingsdown School

NOMINEE: I, (names in full) _____

of (address, including postcode) _____

Telephone Number: _____

Email Address: _____

would be prepared to stand as a candidate in the election for Parent Governor(s) to serve on the Governing Body of the above named school. I have noted the disqualifications, none of which apply to me. I am a parent/guardian/Foster Carer of the following pupil(s) who are registered at the school:

Name/s: _____

Date of Birth: _____ Class/Form/Tutor Group: _____

Signed: _____ Date: _____

PROPOSED BY: (full name) _____

Parent/Guardian of: (name(s) of pupil(s)) _____

Class/Form/Tutor Group _____

Signed: _____ Date: _____

SECONDED BY: (full name) _____

Parent/Guardian of: (name(s) of pupil(s)) _____

Class/Form/Tutor Group _____

Signed: _____ Date: _____

This form should be returned to the Jude Carter, Clerk to the Governing Body, Kingsdown School, Hyde Road, Stratton St Margaret, Swindon SN2 7SH by 1st October 2009.



The information supplied by the nominee, if they are elected, will be held by the Clerk to Governors. Although the information will be passed to Governor Support at Swindon Borough Council, who are required by law to keep a record of all Swindon school governors, it is held on a password protected database. The information will only be shared with other Council departments on a strictly necessary basis and will not be supplied to anyone outside the Council under any circumstances.